

**ROCKCLIFFE LAWN TENNIS CLUB
NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting (AGM) of the members of the Rockcliffe Lawn Tennis Club (RLTC) will be held on Sunday December 3rd, at 2:00 pm at the Rockcliffe Park Community Centre, 380 Springfield Road.

If members are unable to attend, they may complete the attached Proxy form and return it by email to RLTC on or before the Annual General Meeting at: **president@rltennis.ca**.

During the course of the meeting, the members will be asked to vote on Agenda Items and Motions. There will be an opportunity for members to ask questions at the end of each agenda item presentation. Please hold questions until prompted by the moderator.

Supporting Documents:

1. RLTC Agenda of the 2023 AGM
2. RLTC AGM Meeting Minutes from December 2022
3. RLTC Directors' Report for 2023
4. RLTC Balance Statement for 2023
5. RLTC Profit and Loss Statement for 2023
6. RLTC Capital Expense Plan for 2023-2030
7. RLTC AGM Proxy Form (English and French)