



## **Minutes of the 2020 Annual General Meeting, December 6, 2020**

The Annual General Meeting of the Members of the Rockcliffe Lawn Tennis Club (RLTC) was held via ZOOM call on Sunday, December 6, 2020, from 2:00 to 5:53 p.m.

The meeting was called to order by Louise Malhotra, President of the RLTC.

Agenda ITEM 1 – Welcome and call to order

1. Louise went over the rules and ZOOM protocols. A clarification was made that 10 was a quorum according to our bi-laws. It was also clarified that 8.2 (Lighting) would be voted upon before 8.1 (Capital Expenditures).

Agenda ITEM 2 – Review and Approve AGM Agenda

2. **Motion:** Jordan Samaroo moved to approve the day's agenda, and the motion was seconded by Phil English. This was also an opportunity to familiarize all participants with the electronic voting mechanism. The motion was passed unanimously with 32 votes for, 0 votes against and 0 abstained.

Agenda ITEM 3 – Review and Approve AGM 2019 Minutes

3. **Motion:** Jordan Samaroo moved to approve the minutes from the 2019 AGM, which was seconded by Phil English. It was approved with 23 votes for, 0 votes against, and 6 abstained.

Agenda ITEM 4 – Officer's Reports

4. Officer's Reports

**4.1 President's report (Louise Malhotra):** The President, Louise, summarized her report (attached)

**4.2 Treasurer's Report (Phil English):** The treasurer's report would be delivered with Agenda item 5 FINANCIAL STATEMENTS

**4.3 Grounds Report (Gill Kirkwood):** Gill gave the report on the grounds

**4.4 Adult Programming (Julie Smyth):** In Julie's absence, Louise delivered the Adult

Programming report

**4.5 Junior Development Report (Jackie Douglas):** The Junior Development Report was delivered by Jackie Douglas

**4.6 Volunteer Report (Phil Anido):** The Volunteer Report was given by Phil Anido

**4.7 Social Report (Erica Leslie):** The Social Report was delivered by Louise since there was limited social activities. The tournaments proved successful and served as a good social outlet for members.

Questions/Comments on the report:

The comment was made (by Joel Weiner) that Gill and Paul Bernier stepped up after Miguel left to run the round robins, and this was tremendously appreciated by the members involved in the round robins.

Agenda ITEM 5 – Financial Statements

5. **Financial Statements (Phil English):** Phil presented that though we had budgeted for a \$20K loss given the uncertainty of COVID, we actually finished the year with a \$27K surplus. This was primarily due to unexpected advertising revenues (thanks to Phil's badgering), unexpected court rental fees (thanks to Louise), better management of the canteen and bar, better than expected junior program revenues.

Questions/Comments

David Clendenning commented that the new booking system (Jegysoft) was fantastic and quite useful.

Joel Weiner asked what the \$4K or "Other revenues" was. The other revenue was racquet stringing revenues which are not properly coded into the software system (according to Phil and our book keeper Christa).

Agenda ITEM 6 – Membership Survey

6. **Membership Survey (Louise Malhotra):** Louise went over the results of the membership survey

Agenda ITEM 7 – Capital Expenditures

7. **Capital Expenditure Plan (Phil English):** Phil English went over the items as he thought they might come up which would require significant capital expenditures over the next 5 years.

Questions/Comments

Gavin mentioned that he felt the deck required immediate attention, yet the capital plan shows \$30 for replacement in several years. Phil replied that the lumber required for those repairs had already been purchased, and that the labour required would go under general maintenance next year.

David Clendenning made a comment pertaining to the lighting, to which Phil iterated that a discussion on lighting would be happening under the next agenda item (Item 8) and that all other lighting comments should be saved for that discussion

Joel Weiner asked about the levy for the lighting project, and what the levy strategy was. Phil reiterated that all questions pertaining to lighting should wait until we got to agenda Item 8.

Phil Anido mentioned that the tool shed needs a new roof, and Louise said the Board would add this to their next meeting's agenda.

Kent Manderville asked what the life of the clay courts, and the life of the clay courts are. He also asked if we should budget for those replacements in our CAPEX plan, or budget for it in our CAPEX reserve. Phil English and Gill Kirkwood said that the hard courts are about 15 years old, and that repairing the cracks going forward is the way to go. They also said that we suspect the clay courts watering system is blocked with debris, and that the scarifying (scraping) of the courts planned for next year should re-refresh the usefulness of the current watering system. John Taylor added that these steps were the proper way to maintain our courts, and that if these procedures did not work, the Board should look for further steps to keep the courts in good shape.

### Agenda ITEM 8 – Lighting

Louise went over the Lights Timeline, the on-going Lights Discussion, and the Next Steps necessary in our consultation process. She then opened the floor to comments and discussion. Phil English proposed that the format be that he take 3 questions, and allow for Louise to respond.

Geoff White asked for clarification on the lighting being only on courts 2 and 3, and only being on until 10pm. If so, he questioned whether this was useful. (Answer: yes, courts 2 and 3, and only until 10pm)

Bill Turner cautioned the Board not to compromise too much with the neighbours.

Carl Ruben asked is the Board has considered noise attenuation in the lighting proposal (Answer: there is no reason for this, but we have taken it into consideration)

Tony Brunst made the comment that the club has been operating independently for over 100 years, without any direct funding from the community. He also mentioned that some members of the community were mis-casting the intentions of the club, and scare-mongering their neighbours into opposing any lighting installations by the club.

Gavin passed the comment that a comparison between the RL TC lighting project and the lighting at the rink (RPPS) has no merit as the RPPS has been there for over 60 years. Gavin also said we needed the buy in from every stakeholder and neighbourhood heritage committee in order to move forward.

David Clendenning past the comment that the Board should inform the entire membership on the time limits

of the lights, the noise level increases due to the lighting, and the amount of lighting.

Bea Hampson asked if the club had enough money to overhaul the clay courts, the hard courts AND proceed with the lighting project. (Answer: re-doing the entire courts is not foreseen as a possibility)

Joel Weiner suggested that we develop a neighbourhood “street team” to campaign on our behalf and sway favour in the neighbourhood as our opponents are doing.

Robert Collette asked what the RPRA’s role and position is in the lighting debate (Answer: the RPRA was trying to stay out of the debate, but some people in the community produced a newsletter which could lead people to believe that it had been produced by the RPRA. The RPRA HERITAGE COMMITTEE has been vocal about opposing the lighting proposal. The RPRA President, Russ, has offered to mediate any meeting between the RL TC and the RPRA), and wanted to know what came of the lawsuit which we had been threatened with (Answer: The lawsuit was threat was dropped once our permit had expired).

Marg Ross asked that the Board outline what we will do to appease all the concerns of the neighbours, and asked if the Board would come back to the membership once we’ve consulted with the RPRA (Answer: In the motion presented, it says first we consult, then we report back. This is the plan). Marg also asked if we could put up a demo pole (Answer: only if we have a permit. Else we have the informational packet only)

Tony Brunst gave a bit of history on the club as a great social gathering place, and passed the comment that we should not be reticent to encourage people from staying late.

Gavin suggested the club put the lighting debate in front of the RPRA.

David said the members do not know enough about the lighting proposal and the animosity amongst the neighbours over it. He said that just a vote at the AGM is not enough for the Board to act on. (Answer: We have presented all the information multiple times, and made all information available. You can lead a horse to water...)

Kent suggested the Board do a ZOOM presentation for all the membership, and said that he feels the courts should be taken care of first, and the lights should be after. (Answer: The Board is acting on the results of the survey to the membership).

Robert Collette mentioned that all the issues with the neighbours have been very clearly laid out and stated in the multiple newsletters.

Geoff White made the comment that it was time to put forth the motion.

**8.1 Motion:** Phil English put forth the motion as stated in the agenda and was seconded by Robert Collette. Gavin then changed the motion to include “Consult Community AND MEMEBERSHIP”, seconded by David Clandenning. The motion was passed with 45 votes for, 6 votes against and 0 abstained.

**8.2 Motion:** The Capital Expenditure Plan motion as stated in the agenda was proposed by ??? and seconded by ???. The motion carried with 45 votes for, 2 vote against and 4 abstained.

**9.1 Motion:** Approval of re-election of term for Board members. The motion was passed with 42 votes for, 0 vote against and 0 abstained.

**9.2 Motion:** Approval of new Board members. The motion was passed with 39 votes for, 0 vote against and 0 abstained.

Agenda ITEM 10 – New Business

**10.** Louise asked the membership if anyone had any new business to introduce at this time.

Gavin asked about establishing a Written Social Media Guideline, which Louise answered we had already done since our last ZOOM Board meeting and that we would make him privy to it.

Joel asked if we should put a committee together to raise positive awareness for our lighting cause, and Louise agreed that it was a great idea, and suggested that anyone contact her directly to enroll on that committee.

Agenda ITEM 11 – Adjournment

**11. Motion:** Motion to adjourn at 5:33 made by David Clendenning, and seconded by Carl Ruben. The motion was passed unanimously.