

**ROCKCLIFFE LAWN TENNIS CLUB
NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting (AGM) of the members of the Rockcliffe Lawn Tennis Club (RLTC) will be held via Zoom video conference, due to COVID-19 public gathering restrictions laid out by the Province of Ontario. The date of the video conference is **Sunday December 6th, at 2:00 pm EST.**

If members are unable to attend the on-line meeting, they may complete the attached Proxy form and return it to the Secretary of RLTC on or before the Annual General Meeting:

Julie Smyth: secretary@rltennis.ca

Instructions to access the Zoom video-conference AGM:

To learn how to join a meeting please click [HERE](#) to access a Zoom help video.

The following is a link to the Zoom AGM meeting. You may click on this link to join the meeting. You must enter the password "tennis2020" once you are prompted.

Join Zoom Meeting

<https://us02web.zoom.us/j/87446757525?pwd=TFRmYjgzanQyVXlrZEFYZWtQVmhQdz09>

Meeting ID: 874 4675 7525

Passcode: tennis2020

During the course of the meeting, the members will be asked to vote on Agenda Items and Motions. In order to cast your vote, please click [HERE](#) to begin the poll when directed by the meeting moderator. You will only be able to vote on one question at a time. Your response is recorded and tabulated in real time. Poll results will be viewed by the membership. At that time the Agenda item or Motion will be approved or denied.

Link to vote:

<https://directpoll.com/v?XDVhEtpjsjJvO0xDZMbkiUIqK1Z3>

**ROCKCLIFFE LAWN TENNIS CLUB
AGENDA OF ANNUAL GENERAL MEETING**

1. Call to order;
2. To review and approve the Agenda of the AGM;
3. To review and approve the Minutes of the most recent AGM of RLTC, held December 8, 2019;
4. To receive the RLTC Officer's Report which includes sections on the following areas of activity for the 2020 season:
 - 4.1 President's Report
 - 4.2 Treasurer's Report
 - 4.3 Grounds Report
 - 4.4 Adult Programming Report
 - 4.5 Junior Development Report
 - 4.6 Volunteer Report
 - 4.7 Social Report
5. To receive and review the Financial Statements of RLTC for the year ended October 31, 2020;
6. To receive the overview of the membership survey;
7. To receive the RLTC Board proposal for capital expenditures based on the recent membership survey;
8. To vote on two Motions
 - 8.1 Capital Expenditure Plan
 - 8.2 Court Lighting
9. To receive the Report of the Nominating Committee and to elect the Board of Directors for 2021.
 - 9.1 The following members have been nominated to stand for re-election:
 - 9.1.1 Louise Malhotra (President)
 - 9.1.2 Phil English (Treasurer)
 - 9.1.3 Julie Smyth (Secretary)
 - 9.1.4 Michel Bouchard
 - 9.1.5 Jackie Douglas
 - 9.1.6 Jordan Samaroo

9.2 The following members have been newly nominated to stand for first-time election to the Board of Directors

9.2.1 Sébastien Huard

9.2.2 Pablo Gonzalez

9.2.3 Julie Mouris

9.2.4 Kathie Swim

10. To transact such other business as may properly come before the Annual General Meeting;

11. Adjournment.

Supporting Documents include:

1. AGM Meeting Minutes from December 2019
2. Officers' Reports
3. Financial Documentation
4. Summary of Membership Survey
5. Capital Expense Plan
6. Motions for membership vote
7. Biographies of newly nominated board members
8. Proxy Form