



Minutes of the RLTC Annual General Meeting, 3:00 PM, December 3, 2017

Held at the home of Sarah Baxter, 190 Minto Place

Ian Warren, President, acted as Chair

The meeting was called to order by the President.

1. The Minutes of the December 4, 2016 AGM were approved on a motion by Ian Warren, seconded by Robert Collette.
2. The Agenda for the 2017 AGM was adopted on a motion by Sarah Baxter, seconded by Gill Kirkwood.
3. Ian Warren gave the President's report. He observed the Club is nearing its 100th birthday, having been founded in 1923. He thanked Elaine Courteau, Club Manager, and Gill Kirkwood, homme à tout faire, for their significant contributions to the Club. He also thanked the four sponsors and all members. Looking ahead, the next Board will focus on installation of lights on courts 2 and 3 which appears to have been well received at City Hall.
4. Sarah Baxter summarized the 2017 summer junior program. The registrations increased by 10% over 2016. She commended the work of Jack Warren and Vincent Beaulé. For 2018, more effort will be put into social media to recruit more juniors.

The junior after school program was held again in spring and fall and was very successful.

Sarah congratulated junior champions Jed Cudney and Nathalie Douglas.

5. Gill Kirkwood summarized the actions taken to maintain the clay courts, including some weaknesses in the irrigation system.

6. Paul Henry summarized the innovative new tennis programs, namely the drop-in, buddies (mentoring), and special clinics, all of which will be carried forward to 2018 with the benefit of this year's experience.
7. Sarah Baxter described the two BBQ family nights held at the club on June 14 and July 12. Each night included approximately 40 people, mainly young families, They were very well received.

Sarah also summarized the annual social event attended by 100 members and spouses. The raffle and silent auction were very popular. She thanked the sponsors for making this event so successful.

8. Ian Warren emphasized the need to continue to recruit court sponsors over and above the current four. He noted that although revenues from membership dues remained neutral, the membership dropped in 2017 to 336. The high water mark was approximately 550 a few years ago so there is definitely a market but it will only be tapped through hard work. There was discussion about the causes and remedies of this situation.

Sarah Baxter recommended the club should approach Ashbury College whose courts will be out of commission for most of next summer.

9. Mike Teeter noted the club is on a secure financial footing following several years of effective professional management. The club's net income in 2016 was \$25,000 out of a total revenue of \$147,000. We have \$167,000 in the bank accounts and GICs.
Next steps will be to decide on new capital expenses. Foremost among the priorities will be lights on courts 2 and 3. A Heritage permit application to the City is imminent. We will re-apply to the Trillium Fund who turned us down in 2017 as we did not have accountant Notice to Reader statements. Mr. Teeter interviewed two accountants and the Board agreed to hire Andrea Poole, CA to do the Notice to Readers for 2016 and 2017 and file the tax returns for 2017. Total fees will be \$1,100 (2017) and \$550 (2016).

The financial statements were approved on a motion by Mike Teeter , seconded by Sarah Baxter.

The approval of Andrea Poole, CA as the club accountant was also moved by Mr. Teeter and seconded by Ian Warren.

Mr. Teeter also noted that our membership in 2012 was 342 so the 336 number for 2017 may be recoverable to the 400 average in subsequent years.

10. Tony Stikeman moved a motion, seconded by Sarah Baxter, to approve the Board's actions taken on behalf of the club during 2017. The motion was approved.
11. Ian Warren reported on behalf of the Board's nominating committee composed of himself, Mike Teeter and Tony Stikeman. Jean Pierre Huard and Julie Smyth both agreed to accept two-year appointments to the Board. With the exception of Jean-François Siroit and Ian Warren whose terms have expired, all remaining Directors will continue. Ian Warren moved a motion, seconded by Sarah Baxter, to accept the Board slate. Approved.

Ian Warren agreed to remain as a non-voting ex officio member of the Board.

12. In a general discussion, Paul Bernier reported on the Wednesday morning Rovers. Allan Culham advised he will shortly organize a survey of members to follow up the 2015 survey. Julie Smyth spurred a short discussion on annual dues. And Tony Stikeman thanked Ian Warren, on behalf of the club, for his leadership and invaluable contribution to the club during his tenure on the Board and particularly during his presidency.
13. There being no further business, Ian Warren moved a motion, seconded by Sarah Baxter, to adjourn. Carried.