

## **ROCKCLIFFE LAWN TENNIS CLUB NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting of the Members of the Rockcliffe Lawn Tennis Club (“RLTC”) will be held at the Vanier-Richelieu Community Centre (300 Des Pères-Blancs Ave, Ottawa), on Sunday, the 9th day of December, 2018, at 3.00 p.m.

Items on the agenda for the meeting include:

1. Call to Order
2. To review and approve the Minutes of the most recent Annual General Meeting of RLTC held on the 3rd day of December, 2017;
3. To receive the President’s Report;
4. To receive the Officers’ Reports regarding the activities of RLTC for the year ended October 31st, 2018:
  - (i) Junior Program;
  - (ii) Grounds and Clubhouse;
  - (iii) Tennis Programming;
  - (iv) Annual Social;
  - (v) Membership and Sponsorship; and,
  - (vi) Financial Operations.
5. To receive and approve the Financial Statements of RLTC for the year ended October 31st, 2018;
6. To receive and approve the Board proposal to amend the By-laws of the RLTC;
7. To approve and ratify all actions taken or authorized by the Board of Directors and the Officers of RLTC during the previous financial year;
8. To approve the choice of accountants for the current year;
9. To receive the Report of the Nominating Committee and to elect the Board of Directors for 2018.

The following individuals have been nominated by the Board of Directors:

Phillip English  
Erica Leslie  
Anders Jeppsson  
Louise Malhotra

10. To transact such other business as may properly come before the Annual General Meeting.
11. Adjournment.

If you are unable to attend in person, please complete a Proxy form and arrange for its delivery to the Corporate Secretary of RLTC on or before the scheduled Annual General Meeting. A completed proxy may be sent to the Corporate Secretary at the below address:

Tony Stikeman: [info@rltennis.ca](mailto:info@rltennis.ca) / [tony.stikeman@rogers.com](mailto:tony.stikeman@rogers.com)

Michael Teeter - President, RLTC  
November 17, 2018